

# Before Submitting Art Check To Make Sure:

All images & document color settings  
are **CMYK** (not **RGB**) & 300dpi

All art extends to the orange bleed line  
(.125" from cut lines)

All text & important information  
are inside the blue safety lines

Place your design on the *Art Layer*.

Place *ALL* variable data on *Variable Text Layer* - defined by < >



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<FULL NAME>  
<ADDRESS 1> <ADDRESS 2>  
<CITY>, <STATE> <ZIP>



**DO NOT DESIGN IN GREY MAILING AREA**